



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

07 January 2020

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 13 January 2020 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 9 December 2019** (Previously circulated)
6. **Monthly Budget Balances** (to be circulated at the meeting)
7. **Request for annual grant of £1000 – Wirksworth Carnival** (attached)
To support activities undertaken during well dressing weekend
8. **Regular Payees** (attached)
Under Financial Regulation adopted by the Town Council, S5 - Banking arrangements and authorisation of payments. The council may authorise payment to regular payees (e.g suppliers, contractors, staff) and payment method utilised.
9. **Vandalism at the Kingsfield Play Area** (attached)
The equipment was scheduled to be refurbished in April 2020 (initial quote from Peak Playgrounds used as guideline within budget discussions), the junior swing installation now requires additional remedial work following an act of arson.
10. **Clerks Time Sheet** (to be circulated at the meeting)
October – December 2019, to be signed by Chair.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer