



WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

04 April 2022

Dear Councillor,

You are hereby summonsed to the (hybrid) Meeting of Finance, Building and Personnel Committee on MONDAY 11 April 2022 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.

**If you wish to join the meeting via Zoom please contact the Town Clerk*

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Environment and Town Committee held on 14 March 2022 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

8. Single stall outside Memorial Hall (attached)

During Welldressing weekend, the local Amnesty group have request permission to have a charity stall selling plants (This year there will be no Welldressing/Carnival Market)

9. Market Stall Canopies

The clerk has declined (on the basis of the increased risk) requests by groups to use the canopies and clips during events which are using the Market Stalls.

Farmers Market have been given permission as they are deemed to be "competent" (and hold Public Liability Insurance to operate a market).

Risks include injury to organisers and public - mitigation of risks would require competency in Manual Handling, Working at Height, assessment and response to Weather (rain and wind) as well as access to PPE and ladder/steps.

The Town Council would be deemed to assume liability for any incident if it allowed this usage of the covers, and the Town Clerk would be accountable to HSE in the event of an accident.

At present, the canopies are folded and stored in a specific manner to allow a single caretaker to erect on Tuesday morning, but require two people to take down (again Farmers Market Organisers are aware and comply with this).

10. Tree Works – Town Hall (attached)

Following the Tree Survey of all Town council sites, 1 tree has been identified for removal. A self set sycamore growing from the wall in the rear garden. A quote has been obtained to under take the works (£140+Vat).

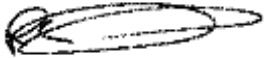
11. Support Local

It is proposed that a more proactive acknowledgement be made of the Town Council's (currently informal) policy of purchasing locally where possible. A statement could be added to officer email signatures and to the website similar to.. "It is Wirksworth Town Council's policy to use local suppliers and contractors wherever possible to support those who live and work in the area. This helps boost the local economy and reduces the miles travelled and therefore, our carbon footprint."

Environment and Town Committee recommend support (ET21/135)

12. Energy Providers

The Town Council leverages the bulk buying power of Derbyshire County Council on a number of utility contracts. DCC have advised that the fixed price contract for energy supply has now ended and will be moved to a variable rate (as this currently offers better value for money).



Paul Jennings
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