



WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

03 March 2020

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 9 March 2020 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 February 2020** (Previously circulated)
6. **Monthly Budget Balances** (to be circulated at the meeting)
7. **Stoney Wood Licensing**
To support licensing application on behalf Stoney Wood Group.
8. **Contingency Planning** (attached)
Discussion document outlining a draft process specific to a public health emergency
9. **Website Accessibility**
Update to website to comply with accessibility requirements for public sector bodies at an estimated initial cost of £1200+vat.
10. **Clock Tower Office**
A new tenancy has been agreed, handover has identified two failed light fittings in office 1 of Clock Tower, proposed replacement with LED units at a cost of £300+vat.
11. **Litter Pickers**
The Wirksworth Litter Picking group have received additional equipment and wish to pass this to the Town Council for storage and potential use by other groups.
12. **Main Hall Black Out Blinds**
The existing winding mechanisms are reaching end of life and require replacement (approx. £150 per unit).
13. **Club Room worktop repair**
The edge of the worktop was damaged during a room booking and the clerk negotiated a compromise with the room user to share the costs of repair (there was pre-existing damage).
14. **Memorial Hall Water Boiler**
The Burco boiler has failed again (less than 5 months after repair) having taken 6 months to fix due to a scarcity of parts and at a cost of £212+vat. The engineer suggested a move to a Lincat boiler (as used at Town Hall). The approximate cost of changing would be £360 (+vat) not including installation.

15. Memorial Hall Roof

The Town Clerk arranged emergency repairs (£350+vat) following a report from the tenant that water was penetrating the building, however further remedial work is required at a cost of £500.

16. Half-Set Curtains in Main Hall (attached)

The Glee Club have purchased half-set curtains which remain in situ on the rear curtain rail of the stage in the Main Hall.

17. Request for annual grant of £2000 to New Opportunities Wirksworth(attached)

To support ongoing maintenance of the Fanny Shaw Skate Park



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