

APPLICATION FOR HIRE OF ROOMS WITHIN THE TOWN HALL/MEMORIAL HALL

I hereby make application for the hire of the Town hall rooms listed below. I have read and understand the Conditions of Hire attached and agree to comply with them.

I agree to pay the charges on receipt of the Town Council's invoice

I intend to pay in advance and apply for the discount for regular bookings

Signed Name

Address

.....

Telephone

Accommodation required:

Town Hall:

Hourly Rate

Whole of upper floor	£13.75
Main Hall	£8.00
Main Hall with Ante Room	£10.00
Main Hall with Club Room	£11.00
Council Chamber	£8.50
Club Room	£6.50
Ante Room	£5.25
Kitchen	£1.00

Erection of Stage Extension £20.00

(7 days' notice required)

Memorial Hall:

Hall	£9.00
Kitchen	£1.00

Sunday rate is 1.5 times the above hourly rates for the Town Hall /Memorial Hall

Dates Required:

*Room Opening *Room Closing

**Please note – the Caretaker will wait for 15 minutes after the agreed opening time and then lock up and leave.*

Purpose.....

Organisation.....

Please return this form to

The Caretaker, Town Hall, Wirksworth DE4 4EU. Telephone 01629 823408